

**STONE COUNTY HEALTH DEPARTMENT
Board of Trustees**

**Meeting Minutes
February 21, 2011**

I. Call to order

Phyllis Knapp, Chair, called to order the scheduled meeting of the Stone County Health Department Board of Trustees at 8:30 a.m. on February 21, 2011 in Galena, MO.

II. Roll Call

The following persons were present: Board Members; Tony DeLong, Phyllis Knapp, and Julie Green; also present was Angela Ford, Administrator. Alden Hembree and Dorothy Erickson were absent.

III. Approval of minutes from last meeting

Julie Green, second by Tony DeLong, made a motion to approve the January 17, 2011 minutes; the vote was unanimous.

IV. Agenda Topics:

Financial Report for January 2011:

Tony DeLong, second by Julie Green, made a motion to approve the January financial report and to pay the bills; the vote was unanimous.

SBAR – Ben Butler

Angela requested permission to hire Ben Butler on a ten (10) month contract, March 1, 2011 through December 31, 2011, through ABC Accounting for 32-hours a week. Alan Chisholm, ABC Accounting stated the charge would be \$10.00/hr., with 41.5 cents per mile for mileage between the Galena and Branson West office. Ben will continue to work on environmental projects plus develop databases that will allow a paperless access to records for other programs. Tony DeLong, second by Julie Green, made a motion to retain Ben to do computer work at the rate proposed above and to work out the financial logistics with Alan Chisholm; the vote was unanimous.

SBAR – HR Law 2011

Angela requested permission to attend a seminar on April 5, 2011 on human resources. Julie Green, second by Tony DeLong, made a motion to allow attendance at the \$179 registration fee, Tony asked if anyone else should attend; the vote was unanimous.

V. Program and Administrators Report:

Angela reported the letters to the current Variance Committee members have been sent to request their interest in remaining on the committee. Angela reported the State Auditor's Office accepted our financial report. Tony wanted to assure that Todd Fickbohm respond to Dick Erickson's e-mail regarding the list of sold property wanting a comparison to the Property Transfer Certificates (PTC) issued. Angela will assure a response is made. The board discussed Todd Fickbohm's report that since January 1, 2011, 27 PTCs have been issued. Julie suggested that in six (6) months we let the public know the number issued and how many systems were

failing. Tony stated he believes there will be funding available for remediation in the future. Tony DeLong, second by Julie Green, made a motion to accept the reports; the vote was unanimous.

VI. Old/New Business:

There was no old or new business.

VII. Adjournment:

Tony DeLong, second by Julie Green, made a motion to adjourn the meeting; the vote was unanimous. The next meeting will be March 21, 2011.